

## Coordinator - Discovery Land Neenah

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**Team:** Neenah Team, Discovery Land Team

**Reports to:** Campus Pastor - Neenah

**Direct Reports:** N/A

**Status:** Part Time (20 hours per week); Non-Exempt. Sundays: 6:00 am-12:00pm required.

### Position Overview:

Discovery Land (DL) is the Children's Ministry at Alliance Church. Parents and kids describe DL as Christ-centered, Biblically solid, relevant, fast-paced and fun! We are a nationally known Children's Ministry that focuses on the souls of the children and their need for a Biblically accurate and strong relationship with Jesus Christ! This position will lead dynamic, growing, outreached focused ministries for kids (infant-6th grade) at Alliance Church - Neenah. The estimated number of kids is 60-80.

### Neenah Team Responsibilities:

- Serves as a team player to execute strategic planning, special projects, launch-related events, Core Team trainings, and other team activities.
- Neenah team members are equal contributors to Alliance Church's vision for church multiplication and agree to pursue multiple professional strengths and God-given spiritual abilities including those not specifically outlined here.
- Commits to spiritual growth through studying God's word, prayer, pursuing accountability, engaging in gospel community, and regular self-care.

### Discovery Land Neenah Responsibilities:

- Develop and lead Discovery Land (Sunday) toward strategic outcomes.
- Implement Discovery Land Global philosophy, vision and curriculum including the DL Alliance staff and volunteer Playbook. Personally cast vision for volunteer team leaders, volunteers, parents, and kids based on the DL multi-location vision.

### Volunteer Teams & Families:

- Invite, coach, and empower volunteers to provide quality discipleship within DL.
- Follow up within 48 hours of volunteers who are interested in serving.
- Maintain volunteer teams with proper child/student ratios for all DL Neenah events.
- Communicate with volunteers to encourage, build ownership and skill to disciple our kids.
- Empower, coach, and spiritually develop the volunteer leadership team while creating a healthy team culture of unity and God-glorifying excellence.
- Meet with team leaders quarterly to encourage and equip them to build into volunteer teams.
- Communicate with parents via social media (Parent Facebook groups)
- Recognize first time guests by sending personalized notes to the family
- Lead family classes such as DL baptism and Child Dedication classes (as needed)
- Provide care to families when needed .

### Programming & Operations:

- Implement DL Curriculum / programming including selecting and preparing discover times.
- Create fun atmosphere remaining culturally relevant and attractive to kids in your community.
- Assist with executing multi-site events and contributing to the DL multi-site calendar.
- Oversee the budget, set up, and clean up for Discovery Land Neenah.
- Restock resources on a weekly basis (Prep weekly tubs)
- Attend and contribute at the Discovery Land Leadership (DLT) meetings weekly



**Position requirements:**

- Passionate about Child Discipleship
- A committed, growing follower of Jesus Christ.
- Authentic and consistent in his/her own spiritual walk and relationships.
- Willingness to fervently recruit new leaders to the ministry
- Bachelor's degree in children's education or a related field, or equivalent experience in church ministry is required.
- A desire to learn and understand Alliance Discovery Land policies and philosophy.
- Ability to follow written and verbal instructions with great attention to detail.
- Proficiency in Microsoft Word, Excel, Google Docs, Canva
- Good oral and written communication skills
- Positive attitude, friendly and outgoing
- Problem solving/crisis management skills
- Ability to effectively lead people and build teams
- Ability to multi-task quickly and effectively
- Works well within systems/structure
- Flexible and enjoys fast-paced ministry

## STRATEGIC FRAMEWORK

**Vision/Purpose:** Connecting the world with God and one another.

### MINISTRY VALUES

1. Bringing glory to God and reaching people for Jesus Christ drives everything we do
2. All of our ministries are to be Biblically sound, culturally relevant, and supported with prayer
3. God's Word is truth and we trust it above anything else to make a lasting impact on those we touch
4. Individual and corporate worship is critical to our spiritual health and relationship with God
5. Our fellowship is focused on shepherding and caring for one another
6. Our evangelism is driven by a sincere burden for all people and is worldwide in its impact
7. Our ministry is done with excellence and sense of urgency because it honors God and inspires people
8. We will never lose sight of our vision

### MINISTRY PHILOSOPHY

<b>Simple Purpose, Simple Church</b>	Our purpose is simple: Connecting People with God and One Another. Our church structure, programming and ministries will follow our simple discipleship process. All we do will be understandable and easily accessible. We will strive to have a minimum amount of bureaucracy.
<b>Strategic and Effective</b>	We minister with a sense of urgency; the stakes are heaven and hell for the people we serve. Everything we do will be strategically planned, focused on the vision and measured for outcomes. Our measure of "success" will be conversions, baptisms, spiritual growth and maturity, and the completion of the Great Commission.
<b>Felt Needs First, Prescribed Needs Second</b>	We will seek to meet people's felt needs first, then move people to the "prescribed" needs outlined in the Bible.
<b>Come and See - Go and Be</b>	We will partner with the congregation in doing Kingdom work. The staff's role will be to provide a clear vision and effective programming. The congregation's role will be to invite people to come and experience what God is doing through Alliance Church and eventually engage in the discipleship process. We also encourage ministries and individuals to "go and be" the reality of Jesus Christ by sharing Christ's love through personal evangelism, community service, and world missions.
<b>Healthy Relationships</b>	We work together as a team. We keep short accounts, will not let conflict simmer, and have a never-ending focus on the vision. We will maintain a broad view and will not tolerate turf wars or personal kingdom-building.
<b>Servant Leadership</b>	We have a towel over our arm at all times. We have a positive attitude of joyful, humble service towards each other and the people we serve in and outside of our church.
<b>Stronger Together</b>	We will be a ministry that strategically and intentionally integrates ministries so they link together to produce healthy disciples of Christ that can advance the Kingdom as one.
<b>Complementarian</b>	Men and women equally share in the blessings of salvation; nevertheless, based on Scripture, some governing and teaching roles within the church are restricted to men.
<b>Healthy Leadership</b>	We are healthy, high-capacity individuals. We maintain our spiritual, emotional, relational, mental, and physical health by keeping priorities straight. We live up to our commitments to others and live lives of integrity, at home, at church, and in the community.
<b>Equip Future Leaders</b>	We will train, equip, and empower young leaders in all ministries to remain relevant and effective, both for today, and for future generations.